



**MINUTES OF THE MEETING OF THE GOVERNING BODY**  
held at Grand Avenue School on  
**Monday 15th May 2023 @ 7.30pm**

LA-1	CO OPTED 8		PARENT -2	STAFF 2
Mrs Julie Thomas	Mrs Jenny Gresson (Chair)	Mr Richard Newman	Mrs Mandeep Rai	Mrs Margaret Barrington Co- Head Teacher (Ex Officio)
	Mrs Cath Tanner	<b>Ms Michele Harris</b>	Mr David Magee (VC)	Mrs Angela Dumpleton
	<b>Mrs Archika Kumar</b>	<b>Mrs Hannah Newell</b>		
	Mrs Alexis Orlovac	Mrs Leigh-Anne Smith		

Also attended:

Associate Members: Ms Anna McKenna, Mrs Shona Pitcher, Mrs Shamama-Tul-Amber

Clerk/Minutes: Miss Lucy Richards

Bold = absent

ITEM	MEETING STARTED AT: 7.34pm	ACTIONS
<b>088</b>	<b>APOLOGIES FOR ABSENCE RECEIVED AND ACCEPTED</b>	
	Hannah Newell	
<b>089</b>	<b>DECLARATIONS OF BUSINESS INTEREST</b>	
	None	
<b>090</b>	<b>OBSERVERS</b>	
	None	

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091	<b>MINUTES OF THE LAST MEETING HELD ON 6th MARCH and 20th MARCH 2023</b>	
	These were agreed to be a true and accurate record of the meetings held.	
079	<b>MATTERS ARISING</b>	
	<p>Query on school Council dates - advise Clerk of date. Data over Time - have shared information on SATS results. The results for this year's SATs will not be available until 11th July.</p> <p>The Parent/Carer survey has been sent out and results have been returned. This will be discussed in the HT dashboard section.</p> <p>SDP - Governor section needs to be updated. This will be discussed later in the meeting.</p> <p>There will need to be an exit interview held following the receipt of a resignation. There may be more, the deadline to submit resignations is 31st May.</p> <p><b>Governor question: Has all the equipment for the studio been purchased.</b> <b>Response: Equipment requests are on hold at the moment due to lack of finance.</b></p> <p>September numbers for new joiners in Reception are unknown at the moment as not all offers have been received. However, it is expected that the Reception classes will be full.</p> <p><b>Governor question: How is the Nursery intake for September looking?</b> <b>Response: The 30 hour numbers are very high.</b></p> <p>Working Parties - Risk Register and Governor Visibility. There is a need for a Governor to lead the Risk Register WP.</p> <p>Governor Parent Forum update - Jenny, Alexis and Cath attended along with 9 parents. A discussion was held around music and art provision in school. There was an ask to promote art competitions within school. There is a follow on meeting with the music lead, Mrs Pitcher and a few parents to discuss this. Mrs Barrington noted that she would welcome any suggestions from parents. There was also a discussion around diversity/makeup of the Governing Body.</p> <p>There is a lobbying group - working in the background and working with other schools in the area on the best approaches to support the school's financial situation.</p> <p>Ed Davey is coming into the school to meet SLT - 29th June.</p> <p>The hit rate for the website was reviewed, it was noted that the most common areas were the diary and calendar.</p>	Need a Governor to lead the Risk Register WP.
093	<b>GOVERNOR HEALTH CHECK</b>	
	See separate document for updates.	
094	<b>GOVERNOR MATTERS</b>	
	a) Governor Visits	David and Mandy to write

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<p><u>Languages</u></p> <p>MFL - Leigh-Anne made a visit to MFL classes. Leigh-Anne noted that children were very engaged and enjoying the lesson which she found to be very interactive.</p> <p><b>Governor question: Why does the school change languages as opposed to continuing the same language throughout the children's school career?</b></p> <p><b>Response: This is due to the availability of specialist teachers and teaching staff. Children learn Spanish in Year 5 &amp; 6 as there is a Spanish speaking teacher who can support this teaching. It is felt that children would have a better experience with a Spanish speaking teacher. When visiting a Spanish class Mrs Barrington commented on how impressed she was with the levels of understanding from the children.</b></p> <p>It was noted that having the option of both French and Spanish means that children are well prepared for future schooling. Latin is taught a little in year 6 which supports how languages have developed over time.</p> <p><b>Governor question: How many language lessons do the children have?</b></p> <p><b>Response: The children have a lesson once a week every other half term.</b></p> <p>It was noted that upon leaving Grand Avenue there are various options for learning a language depending on which school children go on to. For example if the children go to Tolworth Girls usually they will be assigned either French or Spanish and at Hollyfield they learn both languages from Year 7. Therefore having an understanding of both is useful.</p>	<p>up their visits.</p> <p>Send GC piece to Caroline for the newsletter.</p> <p>Clerk to look at the link from 19th April to look at the Diversity information for Governors website section.</p> <p>Request training list from AFC to identify if there are any gaps/training requirements.</p>
<p><u>English and History</u></p> <p>David visited to observe an English lesson and met with the History coordinator. Noted that this was a positive meeting and felt confident with planning across the school.</p>	
<p><u>SATS visit</u></p> <p>Mandy visited the English reading paper being undertaken. This was very well organised by the team.</p> <p>The children were relaxed and calm and it was lovely to see that the children felt like this and this was credit to the teachers who have prepared them for these assessments.</p> <p>b) Training -</p> <p>SEN training - Alexis.</p> <p>Attendance training - Leigh- Anne - this was a very insightful session and has followed up with Anna on action points.</p> <p>Directors Termly Briefing - Jenny.</p> <p>c) Governor's Corner - will use Mandy's piece.</p>	

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	<p>d) eNews/Termly newsletter.</p> <p>19th April - link about what schools should publish online. Collecting and publishing Governors Diversity Data.</p> <p>10th May - training information and in particular Ofsted training. It was noted that this is a useful session to attend.</p>	
<b>095</b>	<b>FEEDBACK FROM COMMITTEES</b>	
	<p>a) C&amp;C 24th April - will be discussed in detail at next C&amp;C meeting.</p> <p>b) R&amp;F 13th March - will be discussed in detail at next R&amp;F meeting.</p>	
<b>096</b>	<b>HEADTEACHER DASHBOARD - WRITTEN</b>	
	<p>There are no significant changes to pupil numbers or absences.</p> <p>The parent and carer survey results have been updated and include the parent view. All the comments have been categorised and there are some very useful suggestions. Where people have put their name against comments the school will talk to the families directly.</p> <p><b>Governor question: How does it compare to previous surveys?</b>  <b>Response: It was felt there was a very positive response to the survey with more comments shared than previously. It was noted that people shared more in the “better if” boxes.</b></p> <p><b>Governor question: Is there a threshold figure where you would look into more details?</b>  <b>Response: No threshold has been set but the school will look at areas where the response/satisfaction levels weren’t as high as other parts.</b></p> <p>There were some “don’t know” responses and these will be drilled down into. However, it may be possible that people haven’t had an experience to be able to answer the question.</p> <p>Overall, the feeling was that parents and carers felt that the school was responsive.</p> <p>Some feedback noted that parents would like earlier notice on closures, competitions etc and this will remedied.</p> <p>LOWER POSITIVE RESPONSE</p> <p><b>Governor comment: Could the school hold a collection for clothes from dress up days.</b>  <b>Response: GASPA are looking into arranging this for the school to recycle outfits that will not be used again.</b></p>	<p>Governors to look at SDP, SIP. and Spring Focus Review.</p> <p>R&amp;F - will review H&amp;S and Premises report.</p>

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There was a lower response rate on the SEN provision. However, when this was looked into it appeared that many of the responses came from children without any SEN requirements.

There were some responses where there were suggestions that parents would like information about children's progression. But it's not clear what format parents would want the information in. This will be investigated further.

**Governor question: Was a question asked around Gifted and Talented children? Would this be useful to ask?**

**Response: This question wasn't asked in particular. The school no longer maintain a G&T register, this is not a requirement. This was a difficult to maintain and had little impact on the provision or practice inside school.**

It was noted that children are showing ability or talent and if children are at Greater Depth this information is shared at parents evenings and in reports so that parents/carers are aware.

Teaching methods are focussed on the use and deeper understanding of information instead of accelerating the learning.

Summary of Spring Term -

Review of SDP shows the snapshot of priorities from this term.

The SIP report was highlighted as a very important document that all Governors should read. Green sections show updates.

Benchmarking - SONAR report which shows benchmarks against other schools which use the same software.

66.3% - Year 6 are doing very well.

68.8 % - this is the local authority figure, shows that the Year 6 are above the national figures but in line with local schools.

There is a dip in Year 5 SONAR figures as the team look for the gaps for working towards in year 6.

It was noted that the current year 4 cohort have improved considerably. This year group was of particular concern due to the lost time during the pandemic.

English results show that English is the school's priority.

Clubs - 618 places taken up.

H&S report:

**Governor question: There is a query around staff dissatisfaction, how is this addressed?**

**Response: There is a lot of involvement from support bodies and a lot of support in place for staff members. There is always a debrief after incidents to see if there are triggers or how things could be handled**

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	<p><b>differently. Staff have been visiting other schools who have similar issues and this has been useful for staff members to see.</b></p> <p>Premises work - this is slightly delayed.</p> <p>Sports Calendar - showing events that have taken place.</p>	
<b>097</b>	<b>SONAR - DATA DEMONSTRATION</b>	
	SONAR tool that is used to input data and reports can be generated from. Staff are finding this easy to use and this should be useful in analysing future data.	
<b>098</b>	<b>SDP REVIEW</b>	
	<p>Wellbeing - looked at pastoral care for MH and wellbeing of staff and children. It was noted that when Governors come in for their visits that the children and staff appear to be well supported.</p> <p>Leadership and Management - SLT management and structure.</p> <p>SIP report - good feedback on SLT in Parents Survey.</p> <p>Governor question: When looking at the progress and outcomes – esp. of vulnerable learners which children are we considering? Response: This is mainly GAP children and PPG children - this will be looked at in C&amp;C.</p> <p>Governors CPD - in progress.</p>	Mandy coming in for a visit with Science and Year 2.
<b>099</b>	<b>SAFEGUARDING</b>	
	SG Audit has been completed. 145 questions answered. There will be an action plan once finalised.	Send Jenny and Cath the questionnaire and report.
<b>100</b>	<b>ACADEMY UPDATE</b>	
	No updates.	
<b>101</b>	<b>AOB</b>	

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	<p>Risk Register - Jenny has asked all Governors to look at the example risk review and to rate the risks - low, medium and high. Governors are asked to return this to the FGB meeting on 3rd July.</p> <p>CONFIDENTIAL ITEMS - members of teaching staff were asked to leave the meeting at 9.20pm.</p>	Send dates to R&F for revised date.
<b>102</b>	<b>SCHOOL COUNCIL</b>	
	Ask for dates of the next meeting.	
<b>103</b>	<b>MINUTES OF THIS MEETING CONFIDENTIALITY</b>	
	See confidential minutes.	
<b>104</b>	<b>CLOSE OF MEETING: 9.42pm</b> <b>DATE OF NEXT MEETING: 3rd July 2023</b>	

MEETING DATE	ACTION	OWNER
15-May-23	Governor needed to lead Risk Register	ALL
15-May-23	David and Mandy to write up visit reports	DM & MR
15-May-23	Send Governors corner piece to Caroline	LR
15-May-23	Review 19th April info re Diversity for Governors	LR
15-May-23	Request training list from AFC to identify gaps	LR
15-May-23	Send SG audit questionnaire to Jenny and Cath	AM
15-May-23	Dates for revised R&F meeting for June	LR

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